



Idaho Certified Public Manager® Program

Boise (14B) Track Schedule

Level 2 – Managing Others Outcome: Effectively manage employee and organization performance for increased productivity.		
Date	Course/Instructor	Location
April 19, 2018	Business Writing (Day Two) Anna Lovelady 8:30 a.m. – 4:30 p.m.	Idaho Correctional Industries 1301 N Orchard St, Ste. 110 Boise, ID 83706
April 20, 2018	Capstone Project Orientation DHR Staff 8:30 a.m. – 12 p.m.	Idaho Correctional Industries 1301 N Orchard St, Ste. 110 Boise, ID 83706
April 20, 2018	Business Writing DHR Staff 12:00 p.m. – 4:30 p.m.	Idaho Correctional Industries 1301 N Orchard St, Ste. 110 Boise, ID 83706
May 10, 2018	Leading Teams Randy Leininger & Michele Chadwick 8:30 a.m. – 4:30 p.m.	Idaho Correctional Industries 1301 N Orchard St, Ste. 110 Boise, ID 83706
May 11, 2018	Negotiation Skills Randy Leininger & Michele Chadwick 8:30 a.m. – 4:30 p.m.	Idaho Correctional Industries 1301 N Orchard St, Ste. 110 Boise, ID 83706
June 26, 2018	Managing Your Workforce (Day One) DHR Staff 8:30 a.m. – 4:30 p.m.	Idaho Correctional Industries 1301 N Orchard St, Ste. 110 Boise, ID 83706
June 27, 2018	Managing Your Workforce (Day Two) DHR Staff 8:30 a.m. – 4:30 p.m.	Idaho Correctional Industries 1301 N Orchard St, Ste. 110 Boise, ID 83706
June 28, 2018	Managing Your Workforce (Day Three) DHR Staff 8:30 a.m. – 4:30 p.m.	Idaho Correctional Industries 1301 N Orchard St, Ste. 110 Boise, ID 83706

July 17, 2018	Crucial Accountability (Day One) DHR Staff 8:30 a.m. – 4:30 p.m.	Southwest District Health 13307 Miami Ln Caldwell, ID 83607
July 18, 2018	Crucial Accountability (Day Two) DHR Staff 8:30 a.m. – 4:30 p.m.	Southwest District Health 13307 Miami Ln Caldwell, ID 83607
August 1, 2018	Problem Analysis and Decision Making Darek Nalle 8:30 a.m. – 4:30 p.m.	JRW West 700 W State St Boise, ID 83702
August 2, 2018	Project Management Scott Metlen 8:30 a.m. – 4:30 p.m.	JRW West 700 W State St Boise, ID 83702
September 20, 2018	Change Management Holly Yeager 8:30 a.m. – 4:30 p.m.	LBJ Basement 09 700 W State St Boise, ID 83702
September 21, 2018	Capstone Project Proposal & Networking (1/2 Day) DHR Staff 8:30 a.m. – 12:30 p.m.	LBJ Basement 09 700 W State St Boise, ID 83702
Due Date	Assignment	Submit to:
August 31, 2018	<i>First Break All the Rules</i> Book Assignment	Ashleigh Lopez
September 28, 2018	Capstone Project Proposal	Ashleigh Lopez
October 26, 2018	Level Two Review	Ashleigh Lopez